

Godalming College Discretionary Bursary Fund Information 2021 – 2022

Godalming College has a bursary fund aimed at supporting students to overcome financial barriers they may have when attending our College. If you have concerns about being able to meet the cost of transport, necessary equipment for your College courses and/or trips then you should consider about applying for a bursary. All information provided to us is treated in the strictest confidence and we are happy to answer any enquiries.

Discretionary Awards Bursary

This award is for students who face genuine financial barriers to attending College. A bursary is awarded for specific educational requirements and cannot be awarded for costs unrelated to your programme of study. Bursaries tend to be given for transport, course costs, books and equipment.

If the annual household income is £26,000 or less you may be eligible for a discretionary bursary.

Eligibility for a Discretionary bursary

Circumstances	Evidence Required
<p>You, or your parent(s)/carer(s), are currently in receipt of one of the following benefits:</p> <ul style="list-style-type: none"> • Income Support • Income based Job Seekers allowance • Child/Working tax credit with a gross annual income of £26,000 or less. • Employment and Support Allowance • Guaranteed Element of State Pension • Housing Benefit • Universal Credit • Council Tax Benefit 	<p>A letter confirming your entitlement to benefits from one of the following:</p> <ul style="list-style-type: none"> • Job Centre Plus • Department for Work and Pensions • Your local Authority • Last 3 months Universal Credit statements • HMRC Tax Credit Award letter for 2021-22. <p>Any letter provided to us should be dated in the last 3 months. If your letter is older than 3 months then please also provide a recent bank statement showing a payment going into your account within the last 3 months.</p>
<p>You, or your parent(s)/carers(s), are not in receipt of a benefit listed above but are employed or self-employed with a gross annual household income of less than £26,000</p>	<p>Please provide one of the following for each parent/carers.</p> <ul style="list-style-type: none"> • The most recent 2 months' pay slips • P60 for the 2020-21 tax year • Evidence of self-employed income e.g. tax return or accounts letter

Free School Meals

The College operates a FSM policy. If you qualify you will be entitled to up to £3.50 a day of food and drink from the College's catering facilities. Students will need to use their Student ID Card to obtain their free meals allowance. To qualify you will need to be in receipt of one of the following benefits:

Benefit	Evidence
Income Support	Entitlement/award letter dated within the last 3 months
Income-based Jobseekers allowance	Entitlement/award letter dated within the last 3 months
Income-related Employment and Support Allowance (ESA)	Entitlement/award letter dated within the last 3 months
Support under part VI of the Immigration and Asylum Act 1999	Documentary evidence
The guaranteed element of State Pension Credit	Entitlement/award letter dated within the last 3 months
Child Tax Credit (provided that you are not entitled to Working Tax Credit) and have annual gross income of no more than £16,190 as assessed by HMRC	Final Tax Credits Award showing total household income for the financial year April 2020-2021
Working Tax credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit	Documentary evidence
Universal Credit with net earnings not exceeding the equivalent of £7,400 per annum (after tax and not including any benefits you may get)	Documentary evidence

Bring your own Device

The College operates a bring your own device policy. If you think you may struggle with this, please tick the relevant section on the application form and we will be in touch with you.

You have been approved for a College bursary, what now?

What can the College pay for? We trust that students will use reasonable endeavours to purchase appropriately priced items.

- Travel costs – to receive travel costs you must live over 2 miles away from the College site.
- Books and equipment required for your courses.
- Compulsory course related trips.
- Godalming College Sports Kit – for those students taking a sports course.
- UCAS fees – if you apply to university the College may be able to cover the cost of your online application.
- Industry placements, University interviews and Open Days – if you are going to incur costs from attending an industry placement, university interview or open day then we may be able to help. This is dependent on a number of factors and we can only support a maximum of 2 visits.
- Stationery – that cannot be purchased from the College's Stationery Shop.

What we will not pay for?

- General living costs – e.g. mobile phone bills/top ups, accommodation, utility bills etc.
- Petrol.
- Car parking/fines.
- Assessment and examination fees.

Bank account

We cannot make payments to students in cash. All payments will be via BACS directly into a student's own bank account. If you need any assistance with this please get in touch.

Contact details

If you have any queries please contact Emma Calderwood, Student Services Administrator.

Email bursary@godalming.ac.uk
Telephone 01483 423526