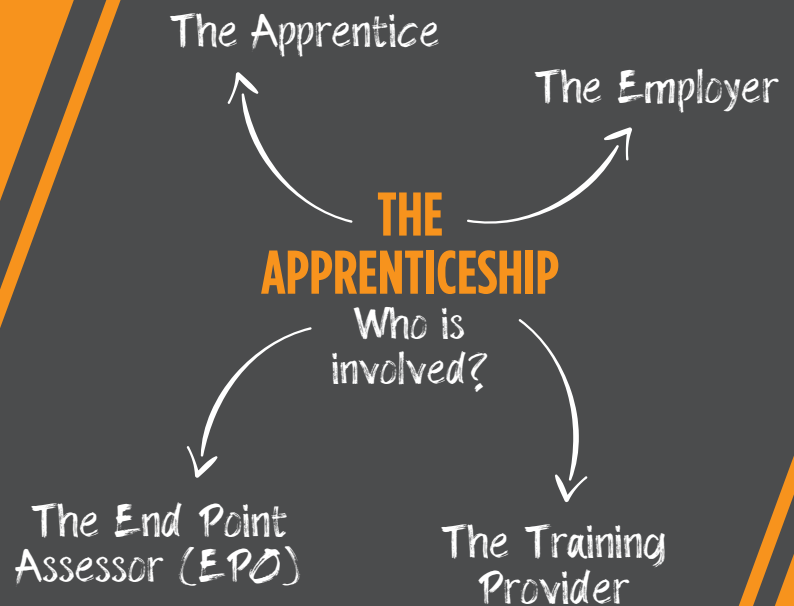


LEVEL 4

SPORTS COACH APPRENTICESHIP

Level 4 Sports Coach is the new industry standard apprenticeship for people who work in high-performance, community and school coaching environments.



THE APPRENTICESHIP

Level 4 Sports Coach is designed with a set of 'core duties' that all sports coaching apprentices must achieve, and three sets of 'optional duties', of which they must choose one set that most suits their coaching environment (*their Pathway*), from:

- ➔ School Coach Duties
- ➔ Community Coach Duties
- ➔ High Performance Coach Duties

Full time apprentices will typically spend **12-18 months** 'on-programme' working towards occupational competency, with a minimum of **20%** off the-job training.

End Point Assessment (EPA) will be conducted by an approved independent assessment organisation.

The EPA period should only start once the employer and training provider is satisfied that the apprentice is deemed to be consistently working at or above the level set out in the apprenticeship standard.

The EPA will be completed within a period lasting typically **1-3 months**, after the EPA gateway. To make a judgement on an apprentice's competency, the EPA organisation will require the apprentice to undertake **3 separate assessments**.

The 3 individual **assessment methods** are as follows:

Method 1: Work based project and presentation with questioning.

❌ Fail ✅ Pass

Method 2: Practical observation with questioning.

❌ Fail ✅ Pass

Method 3: Professional discussion underpinned by a portfolio.

❌ Fail ✅ Pass

Performance in the EPA will determine the overall apprenticeship standard grade of:

❌ Fail ✅ Pass ⭐ Distinction

TAKING YOU FURTHER



THE PROCESS

On-programme (typically, 12-18 months)

- ➔ Apprentices receive training to develop the occupation standard's knowledge, skills and behaviours (KSBs).
- ➔ The apprentice will compile a portfolio of evidence under the guidance of their tutor in preparation for assessment.
- ➔ The apprentice will gain work experience in their coaching environment under the guidance of the employing organisation.

End-point assessment gateway

- ➔ Employer is satisfied the apprentice is consistently working at or above the level of the apprenticeship standard.
- ➔ Apprentices must submit a project outline in preparation for the project presentation (500 words).
- ➔ Apprentices must submit a coaching session outline and risk assessment in preparation for the practical observation with questioning (750 words).
- ➔ Apprentices must submit a portfolio of evidence developed on-programme.

Note: The portfolio will not be directly assessed but will underpin the professional discussion.

End-point assessment (typically, 2-4 months)

- ➔ **Assessment method 1:** Work based project and presentation with questioning.
- ➔ **Assessment method 2:** Practical observation with questioning.
- ➔ **Assessment method 3:** Professional discussion underpinned by a portfolio.

APRIL '21 Create an Apprenticeship Service Account	<ul style="list-style-type: none"> ➤ From 1 April 2021 all new apprenticeships will be managed and funded using the apprenticeship service. All employers hiring apprentices will need to have an apprenticeship service account.
MAY '21 Partnership Agreement	<ul style="list-style-type: none"> ➤ To guarantee that funding will be ring-fenced for your apprenticeship requirements, First Step Training will need you to confirm the following: <ol style="list-style-type: none"> 1. The number of Apprentices you would like to enrol. 2. If the apprentices are 'new' members of staff or 'existing' members of staff (approximate start date required for funding purposes) 3. The age bracket of your intended apprentices (16-18) or (19+)
JUNE-JULY '21 Apprentice Recruitment	<ul style="list-style-type: none"> ➤ This is the ideal time to start your recruitment drive. Starting in June-July will give you ample time to advertise the position(s), interview the candidates and select the suitable candidate(s).
AUGUST '21 Enrolment & Induction	<p>Your selected candidates will undertake their induction to the Sports Coach Apprenticeship Standard with FST. This will cover:</p> <ul style="list-style-type: none"> ➤ Qualification Content ➤ Delivery arrangements (days/times) ➤ Assessment Planning ➤ Commitment Statements (Apprentice/Employer/Training Provider/EPA) ➤ Safeguarding/E&D/British Values/Prevent
SEP '21 - SEP '22 Apprenticeship Start	<ul style="list-style-type: none"> ➤ The apprentice(s) will start their programme of training with FST. Tutor sessions will be delivered to the apprentice(s) on the agreed dates and times via Zoom. ➤ Apprentices will need access to a computer or mobile device compatible with Zoom. ➤ Apprentice(s) will complete the work allocated by their tutor to the set deadlines, overseen by the employer.
SEPTEMBER '22 Enter EPA Gateway	<ul style="list-style-type: none"> ➤ Apprentices will submit the required evidence to support their End Point Assessments.
OCT-DEC '22 End Point Assessment	<ul style="list-style-type: none"> ➤ The learners will complete the 3 assessments that will be carried out by the independent EPA organisation. ➤ On completion of the EPA, learners will receive their apprenticeship grade of Fail/Pass/Distinction.