

GOVERNING BODY OF GODALMING COLLEGE

Minutes of the Godalming College Curriculum and Quality Committee meeting held at the College on Monday 4th March at 4.30pm

Present:

Elizabeth Graham	Justin Knight	Zoe Marsden
Shirley Price (Chair)	Hannah Roberts	

Apologies:

Carol Horlock (Asst. Principal)		
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In attendance:

Sharon Harmon (Clerk to the Trustees)	Dean Wyles (Asst. Principal)	
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1	Apologies for Absence	
	Apologies were received from Carol Horlock.	
2	Declarations of Interest	
	There were no declarations of interest for items on the agenda.	
3	Minutes of the last meeting held on 19th November 2018	
	The Chair signed the minutes as an accurate record with one minor corrections. Item 5 change 'Just' to "Justin".	SNH
4	Matters Arising	
	<ul style="list-style-type: none"> Corrections to Learning Support Policy and Safeguarding Policy have been made and policies approved by Full Board. Carol Horlock and Zoe Marsden, the Safeguarding Link Trustee, not yet had opportunity to meet. Will feedback at next meeting. Dean Wyles shared the Learning Week Feedback summary sheet with the committee. Dean Wyles gave the committee an overview of T-Levels. The introduction of the T-Level qualification is at the trial stage and therefore at present does not undermine BTECs. A handful of FE institutions are trialing T-Levels. The College will keep an eye on the situation as these qualifications are rolled out. The committee had a brief discussion on how the various qualifications impact on progression to employment and higher education. 	ZM/CH
5	Presentation by Christine Hudson on the work of the Careers department and the Gatsby Benchmarks	
	Christine Hudson, Head of Careers, presented to the committee on the Careers Departments. Christine provided an overview of the Careers team and the support the Careers Department provided across the College. Christine discussed UCAS and other higher education application support, Aim High Programme, careers events and careers advice service.	

	<p>The committee had a full discussion of student progression routes and trends within the various routes.</p> <p>Christine went on to give a full overview of the Gatsby Benchmarks. The Gatsby Benchmarks form the basis of the government’s Careers Strategy with an expectation that all colleges will begin working towards the benchmarks, meeting them in full by the end of 2020. Christine confirmed that that the College is close to meeting a number of the benchmarks and is working towards others.</p> <p>The committee discussed the benchmarks and the various ways the College could work towards meeting them. The committee suggested the benchmarks be embedded into department SARs to meet the requirement of linking curriculum learning to careers.</p> <p>Action DPW to discuss including the benchmarks in department SARs with the Principal.</p> <p>The committee thanked Christine for the very informative presentation and for all the sterling work the Careers Department do to support students.</p>	<p>DPW</p>
<p>6</p>	<p>Curriculum and Quality Developments</p>	
	<p>Dean Wyles gave the committee an update on curriculum and quality developments.</p> <p><u>+1 Update</u> The new +1 model will be implemented at enrolment in September this year. At enrolment students will be strongly encourage to select two choices from a broad selection of enrichment courses alongside their Level 3 courses. They will then opt to take one of the +1 courses through the year. The selected course will be timetabled and students will be expected to attend and complete the course.</p> <p>The committee agreed that having an enrichment opportunity is very valuable for students in terms of progression and student wellbeing.</p> <p><u>L3VA (performance tables) update</u> The College’s value added score has improved significantly from last year. Last year the College’s score fell into the average band. The College has now moved up a band to above average.</p> <p>The committee asked if the results following remarking were included in the scores.</p> <p>Dean confirmed that the remarking results had been built into the new score. The previous provisional score was 0.02 the score post remarking is 0.08.</p> <p><u>New Ofsted Framework</u> Ofsted have set out proposals for changes to the education inspection framework to be implemented from September 2019. The current grading system will remain as it is. However, the framework categories for inspection are shifting away from an emphasis on outcomes and placing more emphasis on a broader view on the quality of education students receive.</p> <p>The committee discussed these proposed changes in relation to the College. The committee agreed to have a full discussion of the proposed new framework at the next meeting.</p> <p>Action SNH to include new Ofsted framework as an agenda item for the meeting.</p>	<p>SNH</p>

	<p><u>EQR feedback</u></p> <p>The College has started a programme of external review with other colleges. This year staff have been trained to visit other colleges to examine their SAR to test it is reliable and robust and they are being sensible in the way they are grading themselves. We have also had staff from other colleges visit the College to assess our SAR. To date visits have happened in History, Sociology, Media and Film. Feedback from visits has been really useful.</p> <p>The committee discussed how the feedback from visits is reported and used and how feedback is given to individual departments. The committee further discussed how any areas for improvement identified are dealt with.</p>	
7	Development Plan 2018-19 and Risk Register	
	<p><u>Development Plan</u></p> <p>The committee reviewed updates to the relevant sections of the College Development Plan. Dean Wyles highlighted the following updates:</p> <ul style="list-style-type: none"> • T6 - Regular monitoring meetings are taking place. Actions being monitored and updated. • T11 – revised +1 offer to be implemented in September 2019. • T12 – ongoing • T13 – ongoing • T14 – ongoing. • The committee discussed how the work staff are involved in outside of teaching is recorded on their professional reviews. • T17 – to be started. • T18 – ongoing. • T19 – ongoing. • T20 – ongoing. Action Dean Wyles to share Waverley Federation Learning Review findings report at the next C&Q Committee meeting. • T21 – ongoing. • T22 – Cross College reports now on CIS to track the progress of disadvantaged learners. <p>The committee discussed how the progress of disadvantaged learners is tracked and what happens to those students that do not complete.</p> <p>Action: Shirley Price agreed to share the work carried out on tracking the progress of learners at Surrey University with the committee.</p> <ul style="list-style-type: none"> • T26 – ongoing. <p><u>Risk Register</u></p> <p>The committee reviewed updates to the relevant sections of the Risk Register.</p>	<p>DPW</p> <p>SP</p>
8	AOB	
	None.	
9	Date of next meeting	
	Monday, 3 rd June 2019, 4.30pm	

The meeting closed at 6.20pm.

Signed Date.....

