

GOVERNING BODY OF GODALMING COLLEGE
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Minutes of the Godalming College Curriculum and Quality Committee meeting held at the College on Monday, 3rd June 2019 at 4.30pm

Present:

Elizabeth Graham	Justin Knight	Shirley Price (Chair)
Hannah Roberts		

In attendance:

Sharon Harmon (Clerk to the Trustees)	Carol Horlock (Asst. Principal)	Dean Wyles (Asst. Principal)
Olly Stevens (Director of Faculty)		

		Action
1	Apologies for Absence	
	Apologies were received for Zoe Marsden and Peter Hopwood (SU President).	
2	Declarations of Interest	
	There were no declarations of interest for items on the agenda.	
3	Minutes of the last meeting held on 4th March 2019	
	The Committee approved the minutes of the last meeting held on Monday, 4 th March, pending the correction of typographical errors as agreed.	
4	Matters Arising	
	<ul style="list-style-type: none"> • Zoe Marsden (Safeguarding Link Trustee) and Carol Horlock (College Safeguarding Lead) still to set a date for meeting. Carol Horlock will contact Zoe Marsden arrange meeting. • Dean Wyles confirmed the Gatsby benchmarks had now been discussed at SMT. Carol Horlock confirmed the updated Careers Policy will be brought to the next C&Q Committee meeting. • Shirley Price agreed to share the work carried out on tracking the progress of learners. The presentation requires internet access and screen. Shirley Price agree to present at a future C&Q Committee meeting 	<p style="text-align: center;">ZM/CXH</p> <p style="text-align: center;">CXH</p> <p style="text-align: center;">SP</p>
5	Curriculum and Quality Developments	
	<p>Dean Wyles provided the Committee with an update on curriculum and quality developments this term.</p> <p><u>New Ofsted Framework</u> Dean Wyles provided the Committee with on overview of the new Ofsted Framework.</p> <p>The following points were noted</p> <ul style="list-style-type: none"> • Sixth-form colleges that convert to become 16 to 19 academies will be treated according to their most recent inspection outcome. Therefore, provided the College maintains its performance and outcomes we will retain our outstanding grade under the new framework. 	

- Providers will be judged under four categories, quality of education, behaviour and attitude, personal development and leadership and management.
- Each category will be graded.
- The new framework places more emphasised on student experience and development and less focus on results and data.

The Committee questioned what methods inspectors would use to assess the four categories. Dean Wyles explained that inspectors would use a broad range of evidence such as observing teaching, looking at the Learner Voice Survey, speaking to students, examining students work, looking at outcomes, College policies and so on.

The Committee discussed how the College's self-Assessment review and Development Plan would reflect the changes to the inspection framework. Dean confirmed that the College Development Plan for 2019-20 would reflect the new framework. It was agreed the changes to the framework are already reflected in the College ethos and fit well with the College's plans for Shaping Futures and +Enrichment.

The Committee discussed how they could support the College in working with the new Inspection Framework. It was agreed that the Ofsted Inspection Framework should be included on the C&Q Committee agenda at least once a year.

Waverley Federation Learning Review Findings Report

Dean Wyles presented the Committee with an overview of the feedback received from Staff from local schools following their visit to the College. The aim of the visit was to see how their former students have settled in their first few weeks at College.

It was noted that as a result of feedback received the following actions had been agreed.

- The format of G2G taster days to be adjusted to include a timetabled extra session to ensure all students participate in an additional subject option.
- Develop programme to help students to get to know peers and teachers.
- Introducing 'getting to know your tutor' sessions for first five Fridays of teaching.
- Further work on preparing students for move to Level 3.
- Work with schools to receive as much information about students as possible in advance.

The Committee suggested the College could consider producing a podcast on 'A day in the life of Godalming College Student' to send into schools, show at Open Evening and upload on website.

Action Dean Wyles agreed to follow up possibility of podcast with Oliver Stevens (Media)

Oliver Stevens noted that the College does have a TV station (GCTV) and that U6 students are currently working on vox pops on the topic 'what would you tell your September self'.

DPW

	<p><u>Future of BTECs – Consultation</u></p> <p>Dean Wyles reported to the Committee on the DfE consultation on the future of BTECs in the context of the government’s planned introduction of T-Levels. The College has submitted its response to the consultation. The principal has also taken part in discussion in respect of the consultation with DfE officials and the SFCA.</p> <p>The committee had a full discussion on the future of BTECs. The Committee also discussed how BTEC students can be best supported with exam preparation. The Committee further discussed the transition from BTEC courses to higher education courses.</p> <p>Action: Shirley Price and Carol Horlock agreed to schedule a discussion outside of the Committee to share their experience in supporting students through the transition to higher education in order to provide the best possible support for students.</p> <p><u>+1 Update on plans</u></p> <p>Dean Wyles updated the Committee on plans for the +1 provision. The +1 will now become ‘+Enrichment’ and from September will be an integral timetabled part of the curriculum. There are a wide range of enrichment activities available to students. Students will be able to choose from different streams including, Active, Explore or an additional qualification.</p> <p>The Committee asked how many hours per week would be timetabled to +Enrichment. Dean confirmed it would be 1.5 hours per week.</p>	SP/CXH
6	Development Plan 2018-19 and Risk Register	
	<p><u>Development Plan</u></p> <p>The Committee reviewed updates to the relevant sections of the College Development Plan. Dean Wyles highlighted the following updates:</p> <ul style="list-style-type: none"> • T6 – Geography great improvement in Learner Voice response. • T13 – pilot research opportunities for staff underway. • T16 – EQR reviews completed in 3 subjects. • T18 – IQR visits and meetings with other Colleges have now happened. <p><u>Risk Register</u></p> <p>The Committee reviewed updates to the relevant sections of the Risk Register.</p>	
7	AOB	
	The Chair noted that this was the last meeting of the C&Q Committee before Dean Wyles leaves the College in August and took the opportunity, on behalf of the Committee, to thank Dean for his contribution.	
8	Date of next meeting	
	Monday, 18 th November 2019 at 4.30pm to be confirmed.	

The meeting closed at 5.50pm.

Signed Date.....