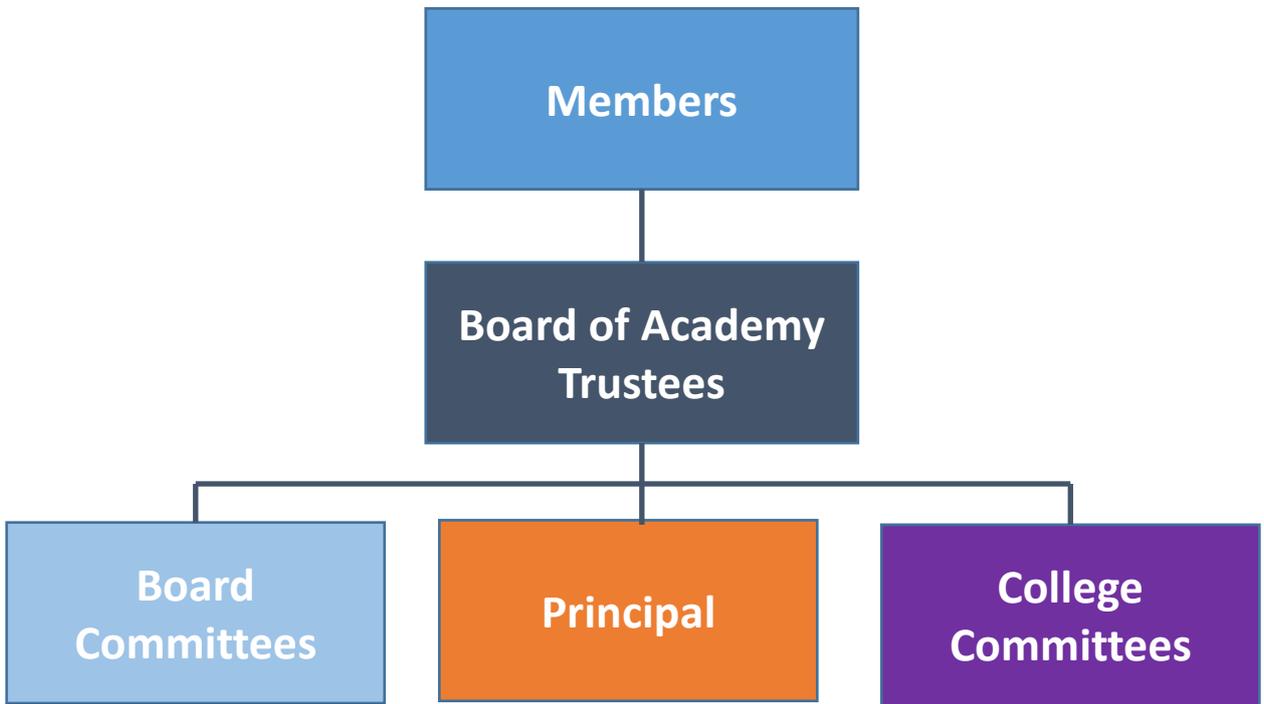




# **Godalming College Scheme of Delegation**



### **The Role of the Members**

The Members of the Academy Trust have a different status to Trustees. Originally, they will have been the signatories to the Memorandum of Association and will have agreed the Academy Trust's first Articles of Association.

The Members appoint Trustees to ensure that the Academy Trust's charitable object is carried out and are able to remove Trustees if they fail to fulfil this responsibility. Accordingly, the Board of Trustees submits an annual report on the performance of the Academy Trust to the Members. Members are also responsible for approving any amendments made to the Academy Trust's Articles of Association.

While Members are permitted to be appointed as Trustees, in order to retain a degree of separation of powers between the Members and the Board of Trustees, and in line with DfE expectations, not all Members should be Trustees. Members are not permitted to be employees of the Academy Trust.

### **The Role of the Trustees**

Trustees are bound by both charity and company law. The Board of Trustees is responsible for the general control and management of the administration of the Academy Trust in accordance with the provisions set out in the Academy Trust's Articles of Association. The Board of Trustees is the accountable body for the performance of the Academy Trust.

The Board of Trustees may delegate any of their powers or functions (including the power to sub-delegate) to any Trustee, Committee, the Principal or any other holder of an executive office. Any such delegation shall be made in writing and subject to any conditions the Trustees may impose, and may be revoked or altered.

### **The Role of Committees**

Subject to the Academy Trust's Articles of Association, the Board of Trustees may establish any committee they determine necessary. The constitution, membership and proceedings of any committee shall be determined by the Board of Trustees. The establishment, terms of reference, constitution and membership of any committee of the Board of Trustees shall be reviewed at least once in every twelve months. The membership of any committee of the Board of Trustees may include persons who are not Trustees, provided that a majority of members of any such committee shall be Trustees. No vote on any matter shall be taken at a meeting of a committee of the Board of Trustees unless the majority of members of the committee present are Trustees.

### **The Role of the Principal**

The Board of Trustees shall appoint the Principal of the Academy. The Board of Trustees may delegate such powers and functions as they consider are required by the Principal for the

internal organisation, management and control of the Academy Trust (including the implementation of all policies approved by the Board of Trustees and for the direction of the teaching and curriculum at the Academy Trust). The Principal is responsible for the day to day management of the Academy Trust and is accountable to the Board of Trustees. The Principal has the delegated responsibility for the operation of the Academy Trust.

The Principal is the accounting officer so has overall responsibility for the operation of the Academy Trust's financial responsibilities and must ensure that the College is run with financial effectiveness and stability; avoiding waste and securing value for money.

The Principal leads the Senior Management Team of the Academy Trust. The Principal may delegate executive management functions to the Senior Management Team and is accountable to the Board of Trustees for the performance of the Senior Management Team.